

AAHABV Board Member Responsibilities & Expectations

April 27, 2013

Responsibilities and Expectations: We/I understand and agree that our role as members of the AAHABV board of directors carries specific performance expectations as described below. We also pledge to passionately represent our individual points of view, respect the views of others, and fully support the collective decisions of the board.

1. Attend all scheduled board meetings including Annual General Meeting at AVMA Convention
2. Arrive at board meetings fully prepared for full and effective participation
3. Submit all required reports or material to the board in a timely manner
4. Respond to all directed electronic communications
5. Participate in all board discussions
6. Vote on each issue
7. Expend the time necessary to meet the needs of the board and organization
8. Guide the organization in achieving its Mission
9. Manage the organization entrusted to our care to the best of our capabilities
10. Maintain confidentiality in regards to association business
11. Challenging other ideas is expected, if done respectfully
12. Be open, honest and transparent to facilitate trust within the board
13. Be fully present and engaged throughout meetings (laptops, phones, pads, should not be in use unless for the needs of the board discussion). Phones should be in silent or vibration mode.
14. Promote and recruit outstanding candidates for board and committee positions
15. Are not involved with industry or other potential conflicts: if potential exists, the full disclosure at start of every meeting is necessary.